



## Latchkey/After School Care

We offer this service with a fee to families who need after school care for their K-6 grader.

Hours of service: 2:30 PM-5:15 PM

Days of service: M-F unless noted by school. Some days we do not have Latchkey services.

Cost of Service: (fees are due by the week or month in total, no refunds or credits for days not in attendance)

Weekly fee is \$80 a week and is paid on the first day of the week

Monthly fee is \$240 a month and is paid on the first day of each month

Fees listed are per person fees. If you have multiple students in one residence the following fees are charged:

Weekly fee for 2 children: \$140

Monthly Fee for 2 children: \$400

Weekly fee for 3 children: \$180

Monthly Fee for 3 children: \$525

All Fees are paid to the office in Cash or Money order. Credit cards are accepted in the office with a service fee added.

All families signing up for the latchkey program must agree to the following:

1. payments are non negotiable and are due on the first day of the week or month
2. Any missed payments will result in non service
3. Student behavior is expected to be appropriate and if not loss of service will result with no refunds.
4. parent behavior toward personnel is all expected to be appropriate and if not loss of service for the child will result with no refunds.
5. Pick up time is by 5:15 each day of service any late pick ups will result in a penalty fee charged and expected to be paid on the following day or no service will be provided.
6. Communication is vital and we must be able to call a parent/guardian or approved adult at any time during the latchkey hours in cases of pickup or issues. Any family that does not keep a communication line open and available will not be able to use the service.
7. An Emergency contact list is required as part of the application process for Latchkey.

First day of service is Monday, August 26. Applications are expected with an application fee of \$50 which will help with snacks and other supplies for the students.

Our Latchkey program will be offered as long as we have the need for the service and the families using the service pay and it covers the cost of the program which includes personnel costs, facility costs, and snacks and supplies.

Latchkey non service dates for 2024 2025

- All Early dismissal days
- First three days of school and last two days of school
- All Holidays or Calamity days
- Other individual days of After school personnel are not available for service